

The Grounds and Maintenance Committee Meeting

February 6, 2018

The Committee met on February 6, 2018 at 6:30pm in the Clubhouse. Members in attendance were Paul Austin, Pete Calabrese, Dana Gilbert, Brent Williams, Bo Mandley and Phil Jiannine. Board Liaison Don Snipes was also present, as was Glenna Skinner, Chair of the ACC.

Topics of Discussion included:

Assessment of necessary repairs to Garden Quilt boxes
Continued replacement of burned out lights at Clubhouse area
Identification of water cutoffs to Quads
Mailbox refurbishment as necessary for functionality
Repositioning of Lights at front of Retreat for greater lamination of sign

1. Brent, Pete and Bo will assess the Garden Quilt and make recommendation for necessary repairs.
2. Bulbs have been purchased and replacement of burned out bulbs has commenced
3. Once weather turns warmer the Committee will start to locate the water cutoffs for the Quads. Given the lack of data to identify other unit water cutoffs (i.e. units on Sandchip and Blairwood) the Committee is advising the Board that we will only work on the Quads initially.
4. Committee will purchase several cans of black paint to refurbish mailboxes as needed
5. Once weather permits we will reposition several spot lights to gain greater illumination of the Retreat signs and areas around the clubhouse

Glenna had several issues related to the clubhouse kitchen, additional lighting up front, asphalt deterioration in the Quads, and removal of two skinny trees on Carrolton Way. Once the Board has approved removal of the trees we can proceed with removal.

We also discussed that we still need clarification from the Board on the issue of why the main valve cutoff to the Retreat appears to not be functioning. Also, why several of the street valves do not cut off water as intended. This issue came up when one of our residents had a problem with the valve in the garage and the plumber could not locate a water cutoff either on the street or with the main valve to the community.

Meeting adjourned at 7:30pm.

Respectfully submitted,

Paul and Brent Williams, Co-Chairs of GMC

